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**WOODFIELD**  
**ACADEMY**

**Headteacher:** Mr. S. Bond

10 September 2018

Dear Parents/Carers

### **Year 8 Woodfield Academy Trip to Cologne, Germany 2019**

I am writing to you about our proposed Year 8 trip to Germany in the Summer Term of 2019. Year 8 will be in their second year of learning German and this is a fantastic opportunity for your son/daughter to experience the culture of another country, practise using the language they have learned and develop their understanding of the wider world in general.

We will leave early on Monday 20 May 2019 and return late on Friday 24 May 2019. The full cost which includes: accommodation; being on the Collective Passport; insurance; travel by coach and ferry crossing; all meals and drinks in Cologne and all visits, will be **£425**. Payments can be made in smaller, set instalments throughout the whole year.

Our proposed itinerary includes:

4 nights in Cologne, a guided tour of the Schokolademuseum (chocolate factory/museum), a guided tour of the Sports and Olympic Museum, a day at Phantasialand Theme Park, a guided tour of Cologne, a boat trip on the Rhine and sightseeing.

If you are interested in your child taking part in this trip, please complete the online parental consent and pay **the non-refundable deposit of £60**. Places are limited and the allocation of a place will be made on a case by case basis dependent on a number of criteria. Criteria will include attendance, behaviour and general attitude to school. The deposit is required by Monday 22<sup>nd</sup> October 2018 to reserve a place. Deposits received after this date do not guarantee a place on the trip.

After this date, if your child has been accepted on the trip, an acknowledgement will be sent and payment can be made in full or in instalments. You can pay online through "Parent Pay" via access through the school website. The full and final payment must be received by **4<sup>th</sup> March 2019**.

The cost of the trip must be paid in full before departure to allow your child to participate in this activity.

Should your child not be accepted onto the trip, the deposit will be refunded in full. However, once accepted, should your son/daughter decide they no longer wish to take part in the trip, there is no guarantee that a refund of any further payments can be made.

Thank you once again for your interest.

Yours sincerely

Miss B Whiteside  
Head of Languages/Party Leader



*Helping everyone reach their potential*

