



Friends of Woodfield

28th January 2016

Dear Parent/Carer,

Friends of Woodfield will be hosting a Valentine disco in the main hall on Thursday 11th February. The disco will begin at 4.00pm and end at 5.30pm. We ask parents and carers to make sure that your child has arranged a safe means to return home; they will not be allowed to leave school without appropriate supervision.

Tickets are £2 each and can be purchased during morning break in the main hall (sorry we are unable to accept cheques). Ticket sales will continue until break time on the day of the disco. Due to health and safety reasons, we are no longer able to accept payment, or issue tickets after this time.

Entry will be through our main reception. However at the end of the disco, pick up will be at the exit into the main staff car park, at the rear of the building.

There will be a refreshment stall during the disco where attendees will be able to purchase drinks and other items.

A donation will be made from the proceeds of the disco, to the Kate Hopkins Trust, in memory of our sorely missed teacher Mrs Hopkins, who sadly lost her fight against cancer in 2012.

We hope that you are able to support the event and we look forward to a great disco!

Friends of Woodfield Committee

My child, in class will be collected at 5.30pm and I also enclose £2 for the Valentine disco on Thursday 11th February.

Signed (Parent/Carer):