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WOODFIELD
ACADEMY

Headteacher: Mr. S. Bond

9th November 2015

Dear Parent/Carer,

Thank you for your payment toward our up and coming 4 day Geography, History and Team building trip to Hooke Court residential centre. You have been lucky enough to secure a place for your child, which we are sure they will thoroughly enjoy.

The basic itinerary for the trip is to depart school at 7am on the 10th of June 2016 and travel to Hooke. We start our activity programme on Friday afternoon, which covers shelter building and Team building activities. The following days the children will experience Night search and rescue, a day spent in the Stone Age, followed by cave painting. Finally they finish with a day of Forest Orienteering and a local river study that will finish on Monday morning; we then travel back to school, arriving approximately 4pm.

As you are aware the total cost of the trip is £185 – this includes all activities, instruction, specialist equipment, full board from Friday evening, Monday breakfast and lunch, bedding, transport and insurance. Lunch on Friday is not included, so your children will require a packed meal (Free School Meal children will have one provided). As with any visits of this type, we have the right to refuse attendance on the grounds of health and safety as well as behaviour.

As this is quite a substantial amount, we are more than happy for you to pay in instalments. The following payment plan has been put in place. Please ensure payments are made by the requested dates:

4th December 2015 payment of £30.00

29th January 2016 payment of £30.00

29th February 2016 payment of £25.00

31st March 2016 payment of £25.00

29th April 2016 **FINAL** payment of £25.00

The preferred payment method is online via 'Parent Pay' which can be accessed via our school website. Alternatively, you can pay by cheque made payable to Woodfield Academy. These should be placed in a sealed envelope with your child's name, class, trip name and amount enclosed written on it and placed in the black box situated on the wall near the staffroom.

We would like to thank you for giving your child this opportunity. They will learn about artefacts and experience being an archaeologist, they will challenge themselves to develop their map reading skills and work as teams to build shelters from natural resources large enough to 'shelter' them all! On the last evening we have organised a 'campfire' experience where songs will be sung and we can reflect on our wonderful long weekend together and talk about all our amazing experiences.

If you have any questions regarding the trip please do not hesitate to contact either of us at school.

Yours sincerely,

Miss R. Badlan
Head of History

Miss C. Sadler
Head of Geography