



Middle School

Woodfield Academy

"A Learning Community"

Headteacher: Mr. S. Bond *BA(Hons)*

3rd October 2014

Dear Parents and Carers

AUTUMN TERM – PARENTS' MEETINGS

I am writing to inform you of our arrangements for this term's Parents' Consultation Evenings.

As you are aware, we value the opportunity to share views and discuss your child's progress. We consider this to be a vital part of the education process. Our autumn term parents' meetings provide an opportunity to discuss matters with your child's class teacher or form teacher. You will be able to learn about your child's general progress and how they have settled in so far this academic year. There will also be a chance to discuss their targets for the remainder of the year.

Please accept our warm invitation to come into school to meet with us. Meetings will take place in your child's classroom and your child is welcome to attend with you, if you wish.

Once again, we are offering a wide selection of evening and daytime time slots, in the hope that you can attend at a time that is convenient to you. The dates are:

Monday 20th October 2014 from 4pm – 7pm.

Friday 24th October from 12pm - 3pm (This is a Training Day - school will be closed to pupils).

Please return the attached sheet to your child's class teacher by Monday 13th October 2014. This will enable us to make a mutually convenient appointment. We look forward to seeing you.

Yours sincerely

S Bond
Headteacher



'This Academy continues to make prompt progress on its journey to excellence' (OFSTED 2013)



PARENTS' MEETING REPLY SLIP

I am able/unable to attend the Parents' meeting on: Monday 20th October 2014.
Friday 24th October 2014.

(Please delete appropriately).

I would like to attend during the following hour:-

4.00pm - 5.00pm Monday 20th October
5.00pm - 6.00pm Monday 20th October
6.00pm - 7.00pm Monday 20th October

12.00pm - 1.00pm Friday 24th October
1.00pm - 2.00pm Friday 24th October
2.00pm - 3.00pm Friday 24th October

(Please underline appropriately).

Signed _____ Parent/Carer

Child's name _____ Class _____