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WOODFIELD
ACADEMY

Headteacher: Mr. S. Bond

15th September 2016

Dear Parent/Carer

I am pleased to inform you that we have been given the opportunity for a partly funded trip to the Houses of Parliament. Year 8 spend a great deal of their Preparation for Life lessons focussed on Citizenship and specifically Laws and Punishment. We are planning to attend the 'Making Laws' Tour and Workshop during the afternoon which will be delivered by Parliament's Education Service. The tour may include: House of Commons or House of Lords Chambers, a visit to the public gallery to observe MPs or Lords working, Westminster Hall and the Central Lobby as well as the proposed workshop.

The trip will be leaving school at 8:30am on Wednesday 5th October and returning from London at 4:00pm that afternoon. Pupils will hopefully be back at school between 6:30pm to 7:30pm depending on traffic. It will cost each pupil £6.90.

Unfortunately due to the tours being in such high demand I am only able to secure 60 places. This is an initial letter to gauge an idea of how many pupils would like to take advantage of this opportunity. If your pupil would like to come please complete the reply slip below and return to school by Wednesday 21st September. This will not guarantee your child a place and money will not be accepted at this point. A further letter will be distributed with more details, lunch arrangements and payment methods.

As with any extra-curricular trip we hold the rights to remove any pupil with regards to their behaviour, health and safety.

Kind Regards

Mrs Shore
Preparation for Life Subject Lead

Year 8 Trip to Houses of Parliament

I would like my child _____ Form: _____ to take part in the trip on 5th October 2016 to the Houses of Parliament.

Signed: _____ Date: _____ 20__