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WOODFIELD
ACADEMY

Headteacher: Mr. S. Bond

10 November 2016

Dear Parents or Carers,

Woodfield Academy Visit to France in July 2017

Thank you very much for your enthusiastic response to the proposed French trip. We have been delighted by the number of children wishing to participate.

I would also like to thank you for your patience whilst a few details were being addressed and I apologise for the delay in getting this letter to you.

I am very pleased to tell you that your child's name has now been placed on the finalised list of pupils who are able to go to France and your deposit has been accepted as the first instalment for the trip.

There are further instalments to pay until the final amount of £395 has been paid in full. We propose that monies be paid in instalments at the following times:

07 November – deposit of £100	29 January 2016	£50
27 November 2015 £75	26 February 2016	£75
18 December 2015 £45	24 March 2016	£50 – Total = £395

You are still welcome to pay on a weekly basis or in full instead. You can pay online through "Parent Pay" via access through the school website or by cheque. Cheques can still be made payable to "Woodfield Academy" and should be placed in the payment box.

Thank you for your support in this matter, if you have any questions at this stage, please get in touch.

Yours sincerely,

B. Whiteside
Head of French